

The Regular Meeting of the Board of Education of Madison Central School was held on September 17, 2019 at 7:00 pm in the auditorium.

MEMBERS PRESENT: Ms. Jessica Clark
Ms. Stephanie Clark
Mr. Mike Filipovich
Mrs. Jennifer Lavoie
Mrs. Brittany Rizzo
Mr. Jona Snyder – 7:12 pm
Mr. Steve Yancey

MEMBERS ABSENT: None

OTHERS PRESENT: Jackie Starks, BOCES Superintendent
Steve Szatko, Interim Superintendent
Larry Nichols, Building Principal
Melanie Brouillette, Treasurer
Tracey Lewis, District Clerk

- I. Call to Order
 - a. Mrs. Lavoie, president, called the meeting to order at 7:05 pm.
- II. Agenda Additions
- III. Consent Agenda
 - a. Approval of Agenda for This Meeting

MOTION # 1 – APPROVAL OF AGENDA

ON THE MOTION of Mrs. Rizzo, seconded by Mrs. Clark, the board moved to approve the agenda for this meeting. Motion carried 6 yes, 0 no.

- b. Approval of Minutes
 1. August 20, 2019 Regular Meeting Minutes

MOTION # 2 – APPROVAL OF MINUTES

ON THE MOTION of Mrs. Clark, seconded by Mr. Filipovich, the board moved to approve the August 20, 2019 Regular Meeting minutes. Motion carried 6 yes, 0 no.

- IV. Public Forum
 - a. Mrs. Lavoie shared a couple of adjustments to the agenda that will now be on every agenda including a Board of Education Discussion Items in the beginning and a Question & Answer section at the end of every meeting.
- V. Board of Education Discussion Items
 - a. None
- VI. Reports
 - a. Treasurer
 1. Internal Claim Auditor's Report

MOTION # 3 – APPROVAL OF INTERNAL CLAIM AUDITOR'S REPORT

ON THE MOTION of Mr. Yancey, seconded by Mrs. Rizzo, the board moved to approve the Internal Claim Auditor's Report. Motion carried 6 yes, 0 no.

2. Treasurer's Report dated July 31, 2019

MOTION # 4 – APPROVAL OF JULY 31, 2019 TREASURER'S REPORT

ON THE MOTION of Mr. Filipovich, seconded by Ms. Clark, the board moved to approve the July 31, 2019 Treasurer's Report. Motion carried 6 yes, 0 no.

3. Detail Warrants

MOTION # 5 – APPROVAL OF DETAIL WARRANTS

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Clark, the board moved to approve the Detail Warrants as follow: Warrant Number 2 – Fund A – 7/1/19-7/5/19 – 3 pages, Warrant Number 4 – Fund A – 7/6/19-7/19/19 – 4 pages, Warrant Number 1 – Fund C – 7/6/19-7/19/19 – 1 page, Warrant Number 1 – Fund TA – 7/1/19-7/31/19 – 3 pages, Warrant Number 1 – Fund HBUS – 7/1/19-7/31/19 – 1 page, Warrant Number 1 – Fund FA19 – 7/6/19-7/19/19 – 1 page. Motion carried 6 yes, 0 no.

4. Treasurer's Report dated August 31, 2019

MOTION # 6 – APPROVAL OF AUGUST 31, 2019 TREASURER'S REPORT

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Clark, the board moved to approve the August 31, 2019 Treasurer's Report. Motion carried 6 yes, 0 no.

5. Detail Warrants

MOTION # 7 – APPROVAL OF DETAIL WARRANTS

ON THE MOTION of Mr. Yancey, seconded by Mrs. Rizzo, the board moved to approve the Detail Warrants as follow: Warrant Number 5 – Fund A – 8/1/19-8/2/19 – 4 pages, Warrant Number 6 – Fund A – 8/3/19-8/16/19 – 4 pages, Warrant Number 7 – Fund A – 8/17/19-8/30/19 – 5 pages, Warrant Number 2 – Fund C – 8/1/19-8/2/19 – 1 page, Warrant Number 3 – Fund C – 8/3/19-8/16/19 – 1 page, Warrant Number 2 – Fund TA – 8/1/19-8/31/19 – 3 pages, Warrant Number 2 – Fund HBUS – 8/1/19-8/31/19 – 1 page, Warrant Number 2 – Fund FA19 – 8/1/19-8/2/19 – 1 page, Warrant Number 3 – Fund FA19 – 8/3/19-8/16/19 – 1 page, Warrant Number 4 – Fund FA19 – 8/17/19-8/30/19 – 1 page. Motion carried 6 yes, 0 no.

6. Mrs. Brouillette shared the Financial Status Report.

b. Superintendent – Information Items

1. Mr. Szatko shared Mr. Nichols information regarding the Trip and Cost comparison as requested at previous meeting. This is not a complete list, but a rough outline of the known trips.
2. The OMH-SBI Meeting notice for September 19, 2019 was shared.

Mr. Snyder arrived at 7:12 pm.

3. Mr. Szatko shared a Pod Cast regarding learning adaptations.
4. Mr. Szatko explained Occasional Drivers and the need for them.

c. Superintendent – Approval Items

1. Approval of October meeting date change from October 15, 2019 to October 22, 2019

MOTION # 8 – APPROVAL OF MEETING DATE CHANGE

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Rizzo, the board moved to approve moving the October Regular Board Meeting from October 15th to October 22nd 2019. Motion carried 7 yes, 0 no.

2. Approval of previously approved \$.25 per hour increase to be applied to salary of Melanie Brouillette, Treasurer and Tracey Lewis, District Clerk as these positions do not fall into previously approved categories under the non-instructional contract

MOTION # 9 – APPROVAL OF SALARY ADJUSTMENTS

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Clark, the board moved to approve the \$.25 per hour increase for Melanie Brouillette, Treasurer and Tracey Lewis, District Clerk as these positions do not fall into the previously approved categories under the non-instructional contract. Motion carried 7 yes, 0 no.

3. Approval of previously approved \$.25 per hour increase to be applied to salary of Linda Wood, Secretary as this position does not fall into the previously approved categories under the non-instructional contract and the total amount should be applied during the 2020 calendar year

MOTION # 10 – APPROVAL OF SALARY ADJUSTMENT

ON THE MOTION of Mr. Filipovich, seconded by Mr. Snyder, the board moved to approve the \$.25 per hour increase for Linda Wood, Secretary as this position does not fall into the previously approved categories under the non-instructional contract and the total amount should be applied during the 2020 calendar year. Motion carried 7 yes, 0 no.

4. Approval of Trips
 - a. FFA NYS FFA 212/360 Conference to Syracuse, NY Jan. 25-26, 2020
 - b. FFA National Convention to Indianapolis, IN Oct. 29-Nov 3, 2019
 - c. FFA NYS State Leaders Experience in Albany, NY Feb. 3-4, 2020
 - d. FFA NYS FFA Convention in Syracuse, NY May 14-16, 2020
 - e. FFA National FFA Washington Leadership Conference to Washington, DC in July 2020 (number of days and dates to be determined)
 - f. FFA NYS FFA Oswegatchie Summer Camp in Croghan, NY July 19-24, 2020

MOTION # 11 – APPROVAL OF OVERNIGHT TRIPS

ON THE MOTION of Mr. Snyder, seconded by Mrs. Clark, the board moved to approve six overnight trips for FFA between the dates of October 2019 and July 2020 as listed. Motion carried 7 yes, 0 no.

5. Acceptance of Donorschoose.com awards
 - a. Bridget Idzi - approximately \$252.64
 - b. Paul Perry – approximately \$564.92
 - c. Paul Perry – approximately \$597.33

MOTION # 12 – ACCEPTANCE OF DONORSCHOOSE.COM AWARDS

ON THE MOTION of Mrs. Clark, seconded by Mr. Filipovich, the board moved to accept three Donorschoose.com awards as listed. Motion carried 7 yes, 0 no.

6. Approval to surplus textbooks as provided on surplus list

MOTION # 13 – APPROVAL TO SURPLUS TEXTBOOKS

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Clark, the board moved to approve the surplus of textbooks as provided on the surplus list. Motion carried 7 yes, 0 no.

7. Approval of creation of Tutorial Assistance Program (TAP) position

MOTION # 14 – APPROVAL OF CREATION OF TAP POSITION

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the board moved to approve the creation of a Tutorial Assistance Program (TAP) position. Motion carried 7 yes, 0 no.

8. Approval of Occasional Drivers – Tracey Lewis

MOTION # 15 – APPROVAL OF OCCASIONAL DRIVER

ON THE MOTION of Mr. Filipovich, seconded by Ms. Clark, the board moved to approve Tracey Lewis as an occasional driver. Motion carried 7 yes, 0 no.

- VII. Policy
 - a. None
- VIII. Old Business
 - a. None
- IX. New Business
 - a. Personnel
 - 1. Leave Requests
 - a. Jordan Matteson – FMLA from approximately October 11, 2019 for a period of 4 weeks utilizing sick time with an anticipated return date of November 12, 2019

MOTION # 16 – APPROVAL OF LEAVE REQUEST

ON THE MOTION of Ms. Clark, seconded by Mrs. Rizzo, the board moved to approve the leave request of Jordan Matteson for FMLA from approximately October 11, 2019 for a period of 4 weeks with an anticipated return to work date of November 12, 2019. Motion carried 7 yes, 0 no.

- 2. Appointments
 - a. Jon Silkowski – Tutorial Assistance Program (TAP) adviser as a replacement to the previous Colgate Tutor position with the same stipend as per contract
 - b. Amber Barrett – mentor to Ann Marie Heiner
 - c. Danielle Rutledge – Teacher Aide effective 9/17/19 with employment contingent upon student enrollment at Step 2, 7 hours per day at \$12.41 per hour
 - d. Kiana Marshall – Teacher Aide effective 9/17/19 with employment contingent upon student enrollment at Step 1, 7 hours per day at \$12.22 per hour

MOTION # 17 – APPROVAL OF APPOINTMENTS

ON THE MOTION of Mrs. Clark, seconded by Mr. Snyder, the board moved to approve the appointments of Jon Silkowski as Tutorial Assistance Program (TAP) adviser as a replacement to the previous Colgate Tutor position with the same stipend as per contract, Amber Barrett as a mentor to Ann Marie Heiner, Danielle Rutledge as a Teacher Aide effective 9/17/19 with employment contingent upon student enrollment at Step 2, 7 hours per day at \$12.41 per hour and Kiana Marshall as a Teacher Aide effective 9/17/19 with employment contingent upon student enrollment at Step 1, 7 hours per day at \$12.22 per hour. Motion carried 7 yes, 0 no.

- b. CSE/CPSE Recommendations – in official packet

MOTION # 18 – APPROVAL OF CSE/CPSE RECOMMENDATIONS

ON THE MOTION of Ms. Clark, seconded by Mr. Yancey, the board moved to approve the CSE/CPSE Recommendations as found in the official packet. Motion carried 7 yes, 0 no.

- c. Principal Reports
 - 1. Mr. Nichols reported on how well attended Open House was, commented on the Hidden Mischief Room, and all the opening day changes including bells, schedule, parent pick up and drop off procedures and bus loading and unloading changes.

- X. Correspondence
- a. The New York Association of Agriculture Educators letter of appreciation was shared.
 - b. Richard Engelbrecht's monthly newsletter for September 2019 was shared.
 - c. The Madison-Oneida BOCES Annual Report for 2018-19 was shared.
 - d. A Thank you from The Haven at Skanda was shared.
 - e. A Thank you note from the family of Pat Philhower was shared.
 - f. The Madison Library Media Center Summer Report was shared.
 - g. The 2019-2020 Madison-Oneida School Library System Calendar was shared.
 - h. The 2019-20 Board of Education Brochure was shared.
- XI. Question & Answer Opportunity
- a. Thank you to the PTO for the "Red Carpet" Welcome on the first superintendent's conference day. It was wonderful!
 - b. Suggestions were made that the new sign location isn't as visible as would be hoped and that it should have been placed in the center of the two driveways. The transition from slide to slide also seemed a little too quick. The district will look into the timing of the transitions. A change of location of the sign would have been a very expensive add on that wasn't affordable.
 - c. A suggestion that the DOT be approached again as well as the neighbor to see if the bank can be lowered to allow better visibility when exiting the main driveway.
 - d. The laws of occasional drivers were discussed.
 - e. Comments were raised that the district should look into the difference in how AP classes vs. Dual Credit classes affect students as they enter college and which are most beneficial.

XII. Executive Session

MOTION #19 – ENTER EXECUTIVE SESSION

ON THE MOTION of Mrs. Clark, seconded by Mr. Filipovich, the board moved to enter into Executive Session with Mrs. Rizzo acting as temporary District Clerk at 8:00 pm to discuss the medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or **removal** of a particular person or corporation. Motion carried 7yes, 0 no.

Mrs. Clark left at 8:28 pm.

Ms. Clark left at 8:47 pm.

XIII. Adjourn Executive Session

MOTION # 20 – ADJOURN EXECUTIVE SESSION

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the board moved to adjourn Executive Session at 9:09 pm. Motion carried 5 yes, 0 no.

MOTION # 21 – ACCEPTANCE OF RESIGNATION

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the board moved to accept the resignation of Mr. Yancey as Board Member with many regrets and many thanks for his years of service effective 9/17/19. Motion carried 5 yes, 0 no.

XIV. Adjournment

MOTION # 22 – ADJOURNMENT

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the board moved to adjourn for the evening at 9:10 pm. Motion carried 5 yes, 0 no.